



**HENRY COUNTY  
SCHOOLS**

Better together.

# Using Technology to Support Your Program



**GCEL Conference 2019**

*Facilitated By:*

Sheryl Matthews, Germaine Harden-Brooks,  
& Katie Breedlove

Please take a moment to scan the QR  
code & complete the short survey

A photograph of a desk with a laptop. The laptop screen is pink and displays the text "Who is in the room?" in a black, typewriter-style font. To the left of the laptop is a silver mug. To the right is a teal cube-shaped object and some papers. The background is a wall covered in papers and a green star sticker.

Who is in  
the room?

# About Us

**Katie Breedlove** - Title I Math Instructional Lead Teacher

**Germaine Harden-Brooks** - Title I Literacy Instructional Lead Teacher

**Sheryl Matthews** - Title I Parent Engagement Specialist

## Henry County Schools

McDonough, GA (home of the Atlanta Motor Speedway)

8th Largest School district (approx 42,000 students)

52 schools (23 Title I Schools)

72 Title I Funded Employees



Photo by Joergelman from Pixabay.com  
**HCS** FAMILY & STUDENT **SUPPORT** | Title I

# Why the Need?

- Uniform platform
- Monitoring
- Organization and ease of collaboration
- Secured documentation despite school staffing changes



# Google Drive

Photo from [Pexels](#)

# School Folders

My Drive > Title I Documentation > Title I Documentation 2018-2019

Name ↑

Owner

 ARMS me

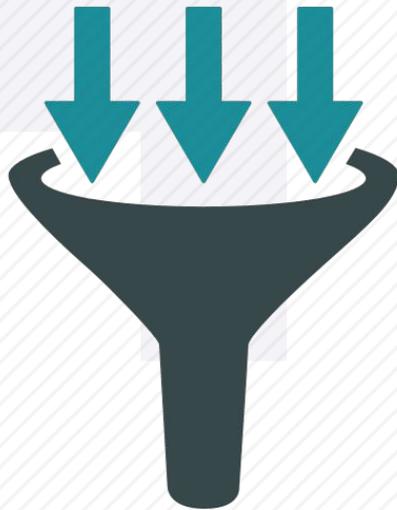
 CIE me

 ELMS me

 FVE me



# Inside Instructional Lead Teachers' Folder



# Closer Look: School P&FE Folder

Name ↑

- Annual Title I Meeting
- Building Parent & Family Capacity (Workshops)
- Building Staff Capacity Trainings
- FY18 - Annual Evaluation Results
- FY19 - Annual Evaluation Results
- FY19 - Self-Monitoring Files
- Monthly Calendars
- Parent & Family Engagement Plan
- Parent Input Meeting - Fall 2018
- School-Parent Compact
- Self-Monitoring
- Spring 2018 Input Meeting
- Spring 2019 Input Meeting
- Weekly PIP Schedule

- FY19 - Self-Monitoring Files
- Monthly Calendars
- Parent & Family Engagement Plan
- Parent Input Meeting - Fall 2018**
- School-Parent Compact
- Spring 2018 Input Meeting
- Spring 2019 Input Meeting

My Drive > ... > FY19 - Parent & Family Engagement Files > Parent Input Meeting - Fall 2018

Name ↑

- Agenda
- Meeting Documents \_ PPT
- Meeting Minutes
- Notification - 3 ways
- Parent Feedback and Survey Results

My Drive > ... > Parent Input Meeting - Fall 2018 > Notification - 3 ways ▾

Name ↑

- 1st Way
- 2nd Way
- 3rd Way

My Drive > ... > Notification - 3 ways > 1st Way ▾

Name ↑

- Sample Title I Input Meeting flyer.pdf

# Individual School P&FE Folder

# Other Ways to Use Google Drive



# Google Forms- Gather Data



Allow you to:

- Collect widespread data
- Can be anonymous if you choose
- Question type can vary:
  - Multiple Choice
  - Checkboxes
  - Dropdown
  - Linear Scale
  - Multiple choice grid/Checkbox grid
  - Date
  - Time
  - Short Answer/Paragraph

## NILT Meeting March 5, 2018

The purpose of this survey is to allow New Instructional Lead Teachers the opportunity to share their perspectives regarding our monthly meetings. This feedback will aid us in supporting the NILTs during future meetings and ensure they serve the purpose for which they were created.

\* Required

Was the information presented helpful to you as you support teachers in your school? \*

yes  
 no

What information was MOST useful to you today? Explain.

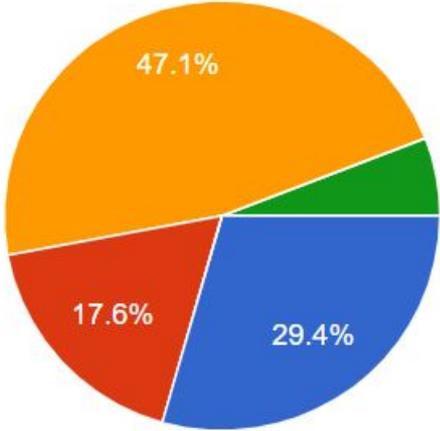
Your answer \_\_\_\_\_



# Google Forms- Graph Data

Who is your favorite super hero?

17 responses



- Batman
- Spiderman
- Superman
- Captain America

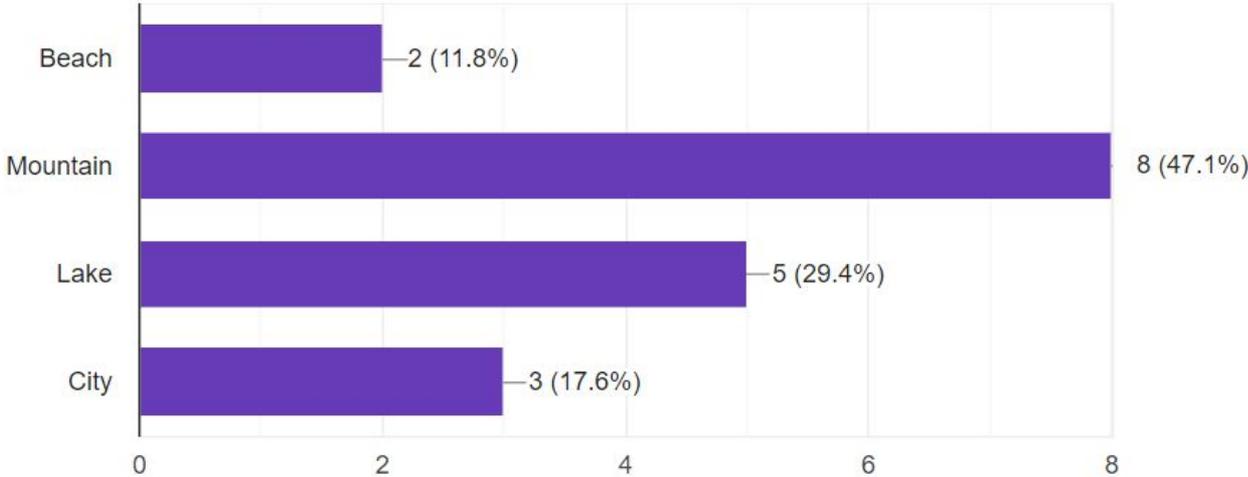
Multiple Choice Questions



# Google Forms- Graph Data

Where would you like to go on vacation?

17 responses



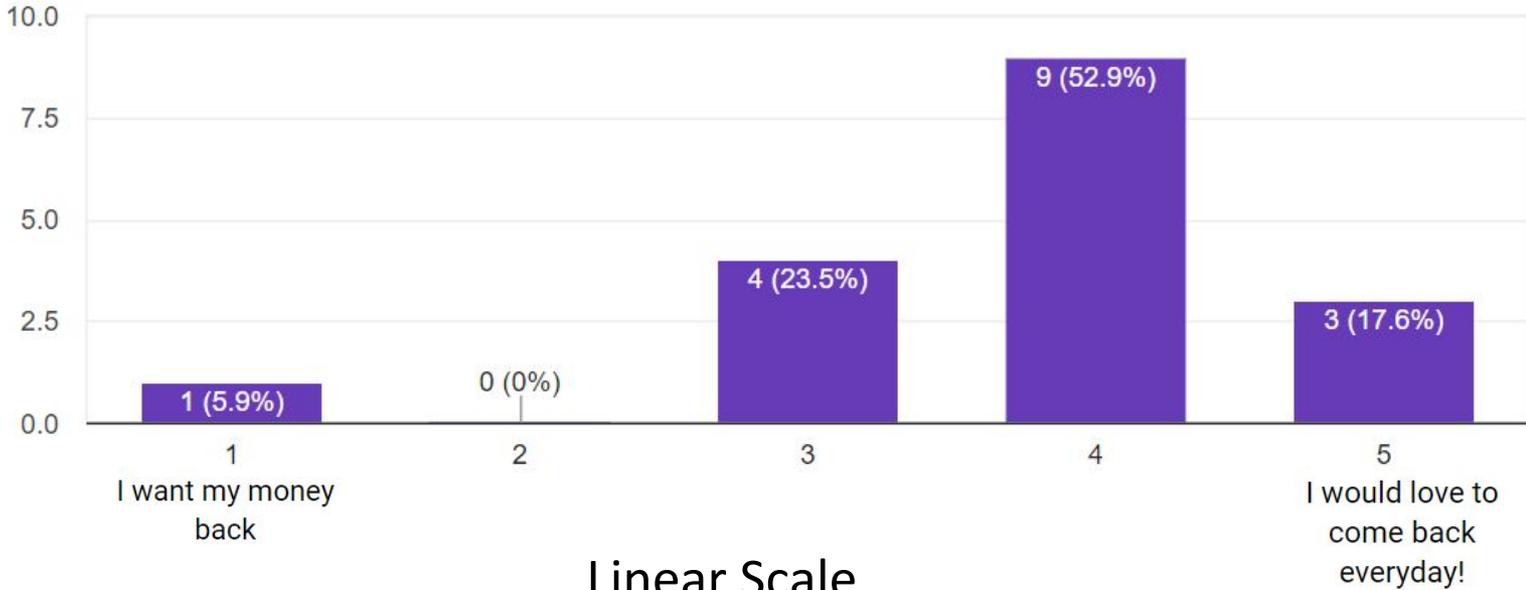
Checkbox Questions



# Google Forms- Graph Data

How was the last meal you had at a restaurant?

17 responses



Linear Scale

# Using Google Forms for P&FE Program Requirements

### FY19 - DREAM TEAM (CLIP REVIEW) - Parent Input Form

After reviewing an overview of the specific components of the draft of our FY19 CLIP, the draft of our 2018-2019 Parent & Family Engagement Plan, and our proposed plans for the district's Parent Involvement Budget for FY19, please use this form to provide your input and feedback as we prepare for the 2018-2019 year.

Please specify your role. \*

- Parent
- Community Member
- Business Owner
- Other...

After reviewing the various components provided from the DRAFT of our FY19 CLIP, please list any specific changes or recommendations that you may have.

Short answer text

After reviewing the DRAFT of the FY19 - District Parent and Family Engagement Plan, do you have any recommended changes?



### Information Forum for EL Parents - RSVP

Please complete no later than November 9, 2018

Parent's Name \*

Short answer text

Child's Name (can list multiple children) \*

Child's Grade (can list multiple grades) \*

Short answer text

Child's School (can list multiple schools) \*

Short answer text

Do you need an Interpreter for this event? \*

# IMPACT Binder Monthly Data - Dec/Jan

Please upload your data from your school level P&FE events/activities from December & January

School Name \*

Short answer text

For the months of December & January, please check the types of activities that your school held to build Parent Capacity (check all that apply) \*

- Face-to-face Workshop
- Family Game Night (Literacy, Math, STEM)
- Drop-In w/the PIP
- Newsletter
- Annual Title I Meeting
- Posted tips/info on webpage
- Facebook Live
- Other...

Which face-to-face event did you have the MOST parent turnout? \*

Short answer text

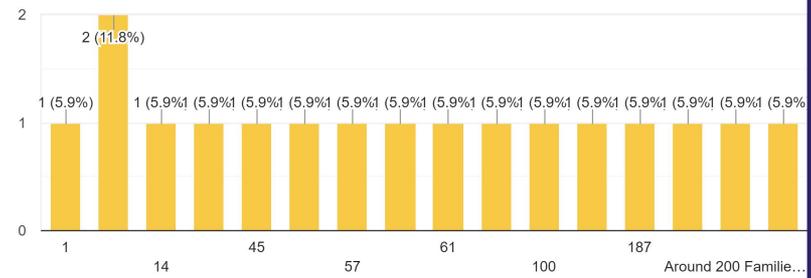
Give at least ONE reason why you had a large parent turnout. (check all that apply) \*

## Monthly P&FE Impact Data

# Using Google Forms to Collect & Analyze Data

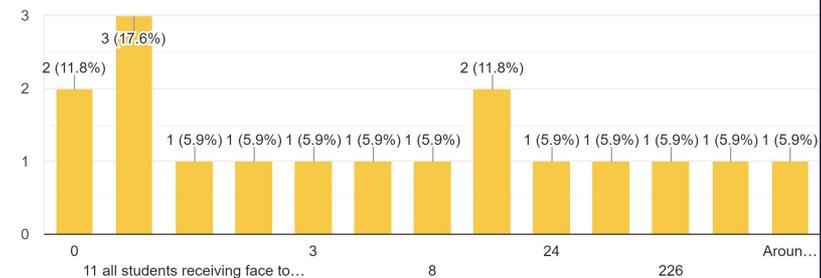
Please provide the TOTAL number of parents who attended your school's face-to-face events/activities in October.

17 responses

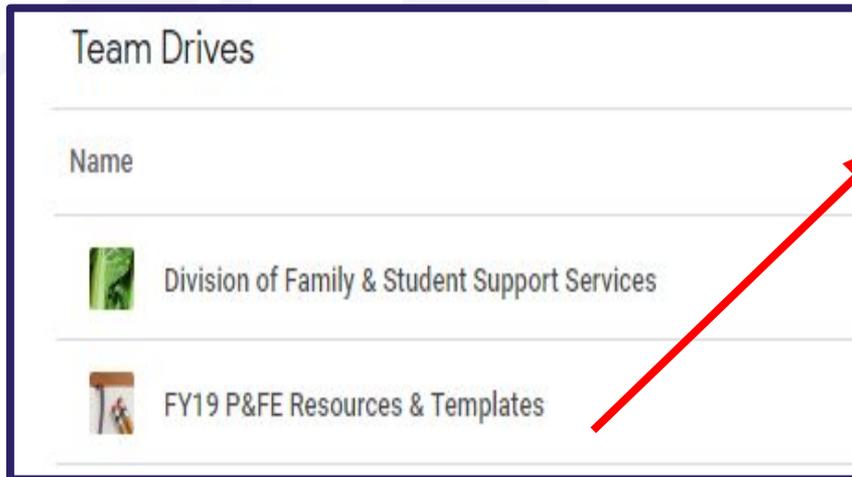


Please provide the TOTAL number of parents whose child is receiving Title I Services that also received support in ...ber (face-to-face or outreach support).

17 responses



# Using Team Drive to share templates



Name ↑

Folder	FY19 - Self Monitoring Documents
Folder	Impact Folder Documents
Document	Annual Title I Meeting Agenda (traditional) - UPDATED
Document	Annual Title I Meeting Agenda (traditional) - UPDATED
Document	Charting Our Journey 18-19.pub
Document	Common Parent Involvement Translations - 2018-2019.docx
Spreadsheet	FY 19 Requisition Form - UPDATED.xlsx
Document	Meeting Minutes template.docx
Document	Monthly Calendar guidelines.docx
Document	Parental Involvement Calendar - Sample 2.docx
Document	Sample Annual Title I Meeting PPT.pptx
Document	Sample Parental Involvement Meeting-Event Sign-in
Document	School-level Title I Meeting checklist.docx
Document	Title I PRC Visitor's Log.docx



# Google Docs

Great tool to schedule school visits or one-on-one appointments with schools.

**HENRY COUNTY SCHOOLS**  
FAMILY & STUDENT SUPPORT  
**Title I**

## Title I Parent & Family Engagement

### Budget Support Visit Sign-Up

#### North Region

Date	Time	School Name
Friday, November 30, 2018	8:30AM	Cotton Indian Elementary
Friday, November 30, 2018	10:00AM	Austin Road Elementary
Friday, November 30, 2018	11:00PM	Fairview ES

Date	Time	School Name
Monday, December 3, 2018	9:00AM	Red Oak
Monday, December 3, 2018	10:00AM	Smith-Barnes
Monday, December 3, 2018	11:00AM	Stockbridge High

Date	Time	School Name
Tuesday, December 4, 2018	10:00AM	Hickory Flat Elementary
Tuesday, December 4, 2018	11:30AM	Stockbridge Elementary
Tuesday, December 4, 2018	1:00PM	Austin Road Middle

School Name	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
	5	6	7	8	9	10	11	12	13	14	15	16	17
Austin Road Elem.			v										
Austin Road Middle				v									
Cotton Indian Elem.					v								
Eagle's Landing Middle													
Fairview Elem.													
Hampton Charter													
Hampton Middle													
Henry County Middle													
Henry County High													
Hickory Flat Charter													
Locust Grove Elem.													
Mt. Carmel Elem.													



An efficient way to keep track of data or Google Form responses. Allows you to create graphs and compose data collaboratively.



All items located in Google Drive have a specific url, making it easy to share documents of all types by using hyperlinks.

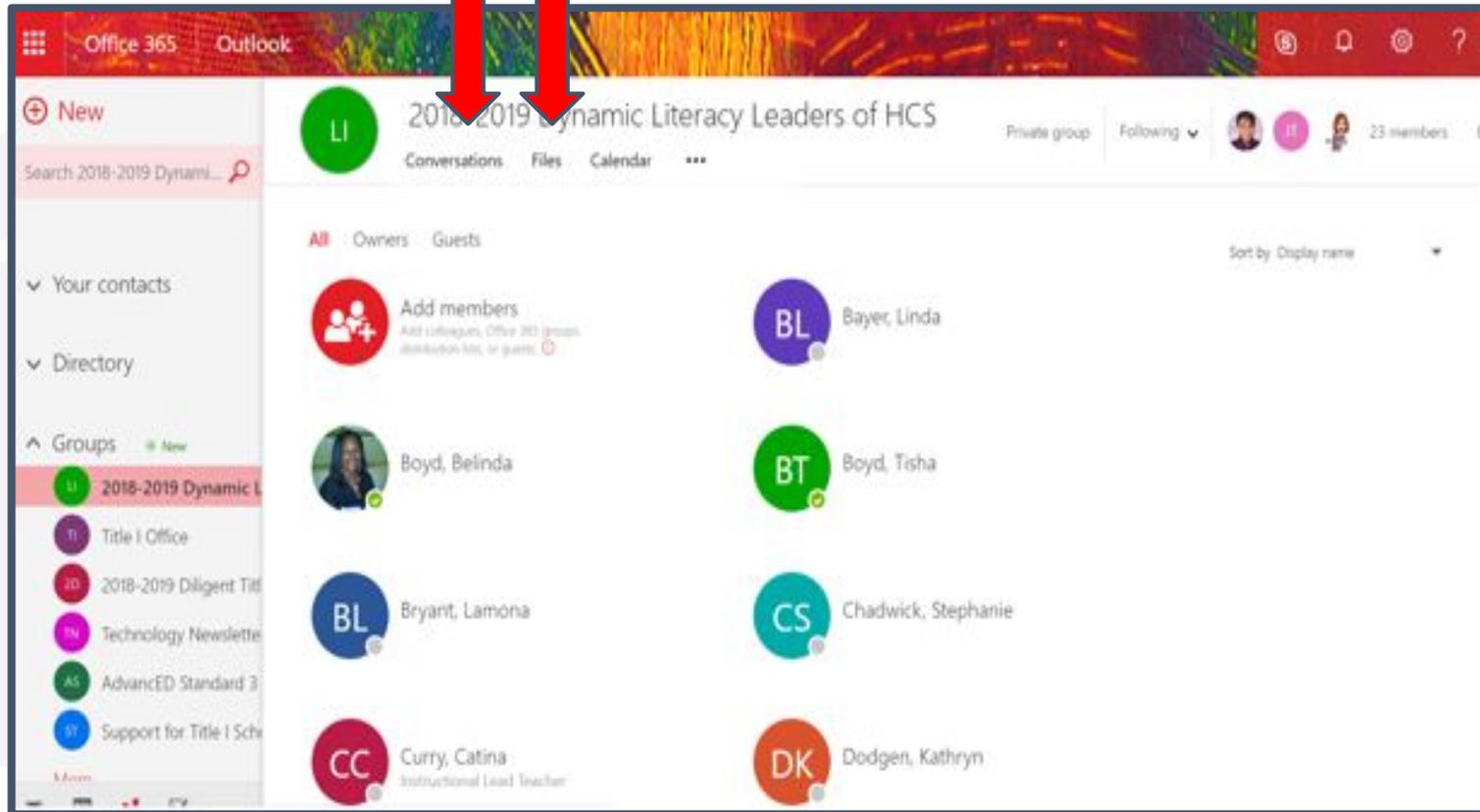
Breedlove, Kathryn | ■ Bryant, Lamona; ■ Cox, Taniece; ■ Curry, Catina; ■ Embrey, Rachel; + 19

### MILT Meeting 1.11.19 Follow-Up

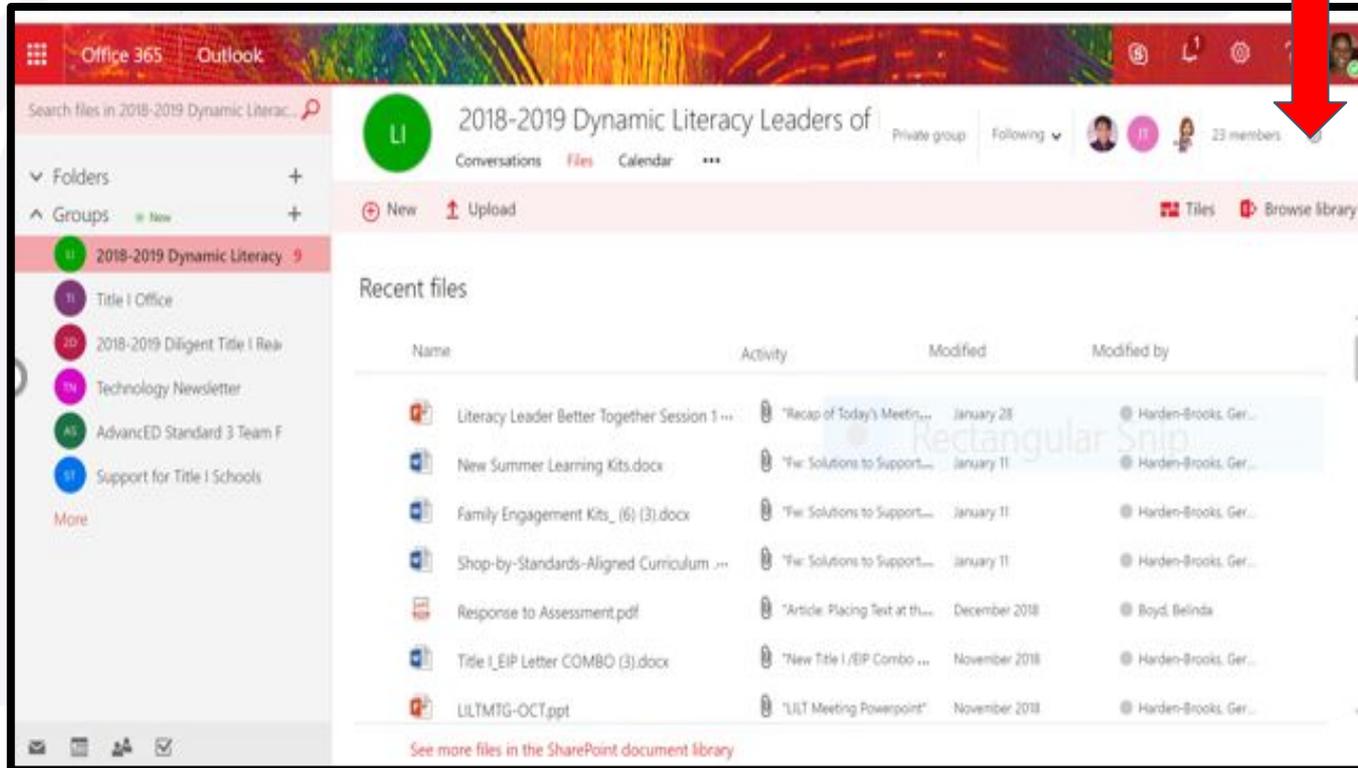
- [1.11.19 MILT Presentation](#)
- [The Greatest Math Problem Ever](#)- Together we collaborated to solve this problem which can span students K-12 (and us too!)
  - In the following diagrams, the number on each bridge is the sum of the number of cows in each of the adjoining fields. Using only single digit numbers, without repetition, find all possible solutions to each puzzle.
  - [Recording sheet](#)
  - [Additional Bovine Math Problems](#)
  - [Answer Key](#)
- Book Study: [Everything You Need for Mathematics Coaching](#)
  - Chapters 3 & 4 reflection
  - Questioning & Discourse
    - Ricochet
      - Split into two teams. Each team will draw a "topic" card. Taking turns, each team will ask the team questions about their topic, alternating members for each question. Teams can conference when their questions are answered. The first team to guess the other team's topic first is the winner.
      - [Ricochet Topics](#)
      - [Math Talks vs. Number Talks](#)
      - [Talk Moves Map](#)
  - Formative Assessment
    - Domino Puzzles: (These look crazy in Google but look fine once they are downloaded)
      - [Domino Puzzles Recording Sheet](#)
      - [Puzzle 1](#)

# Additional Ways Technology Can Be Used to Support Your Program





## Browse Library



The screenshot displays the Office 365 Groups interface for a group named "2018-2019 Dynamic Literacy Leaders of". The interface includes a search bar, a left-hand navigation pane with "Folders" and "Groups", and a main content area with "Recent files". A red arrow points to the "Browse library" link in the top right of the group header.

Search files in 2018-2019 Dynamic Literacy Leaders of

2018-2019 Dynamic Literacy Leaders of  
Private group Following 23 members

Conversations Files Calendar

New Upload

Tiles Browse library

Recent files

Name	Activity	Modified	Modified by
Literacy Leader Better Together Session 1 ...	"Recap of Today's Meetin...	January 28	Harden-Brooks, Ger...
New Summer Learning Kits.docx	"File Solutions to Support...	January 11	Harden-Brooks, Ger...
Family Engagement Kits_ (6) (3).docx	"File Solutions to Support...	January 11	Harden-Brooks, Ger...
Shop-by-Standards-Aligned Curriculum ...	"File Solutions to Support...	January 11	Harden-Brooks, Ger...
Response to Assessment.pdf	"Article: Placing Text at th...	December 2018	Boyd, Belinda
Title I_EIP Letter COMBO (3).docx	"New Title I./EP Combo ...	November 2018	Harden-Brooks, Ger...
LULTMG-OCT.ppt	"LULT Meeting Powerpoint"	November 2018	Harden-Brooks, Ger...

See more files in the SharePoint document library

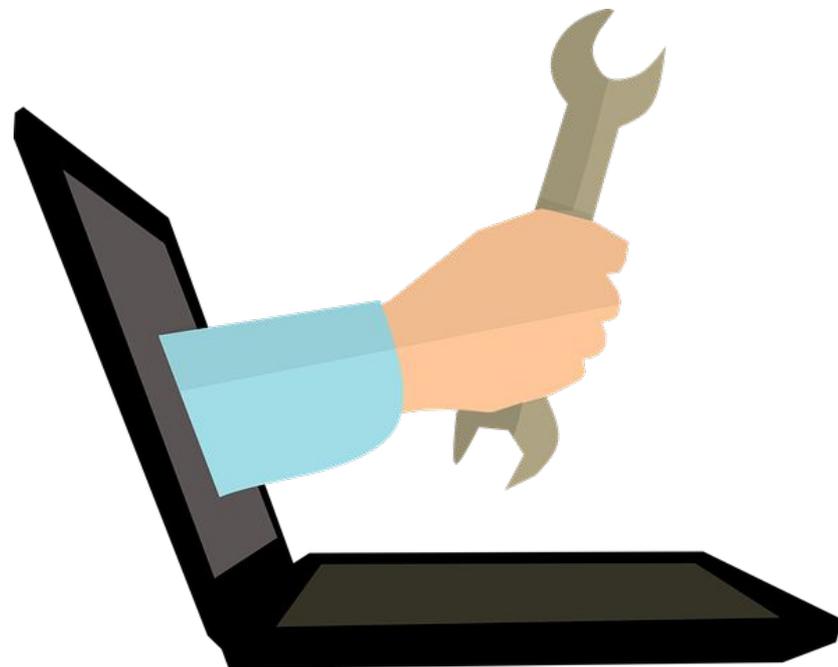
Questions/  
Concerns

Title I  
Compliance

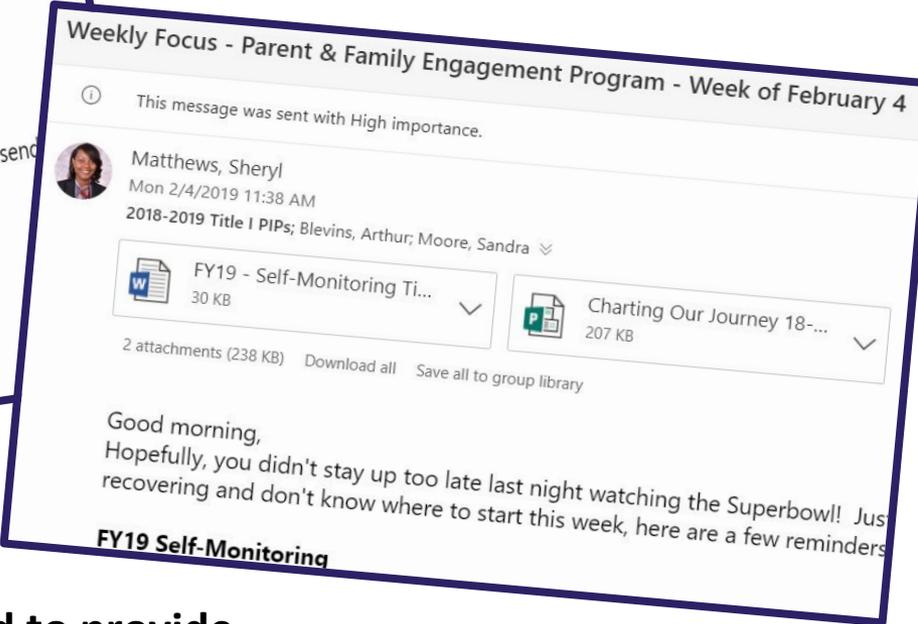
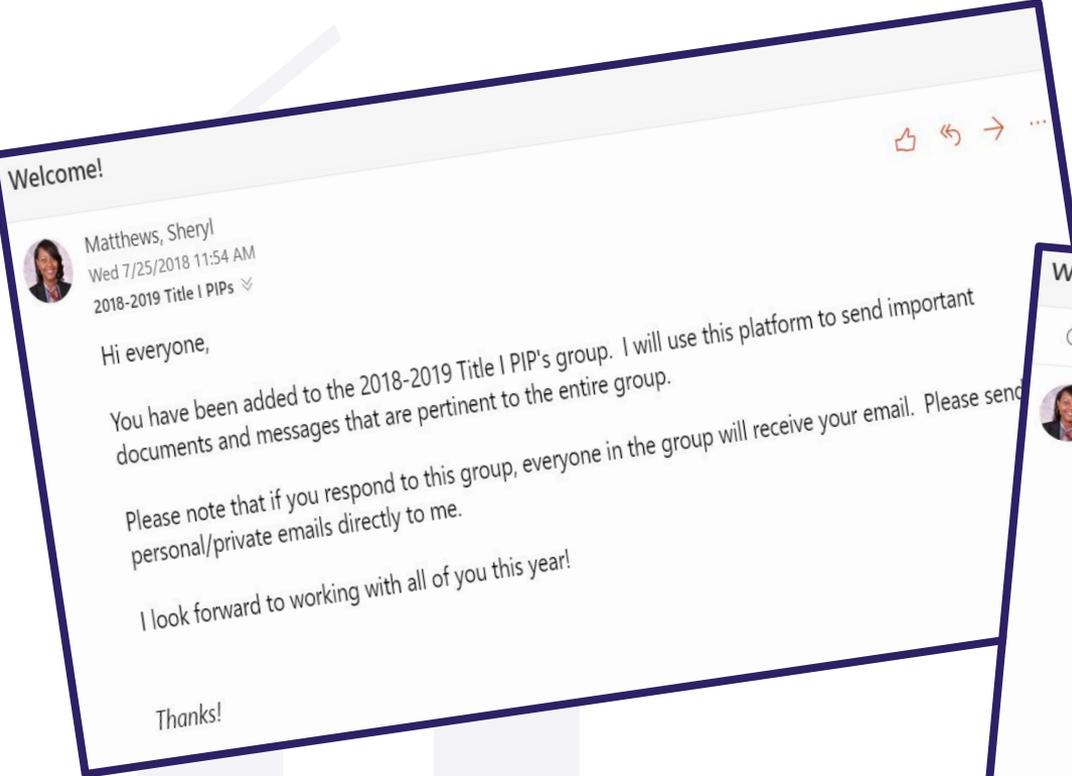
Ready on  
Demand



# Using Technology for Technical Assistance & Program Monitoring

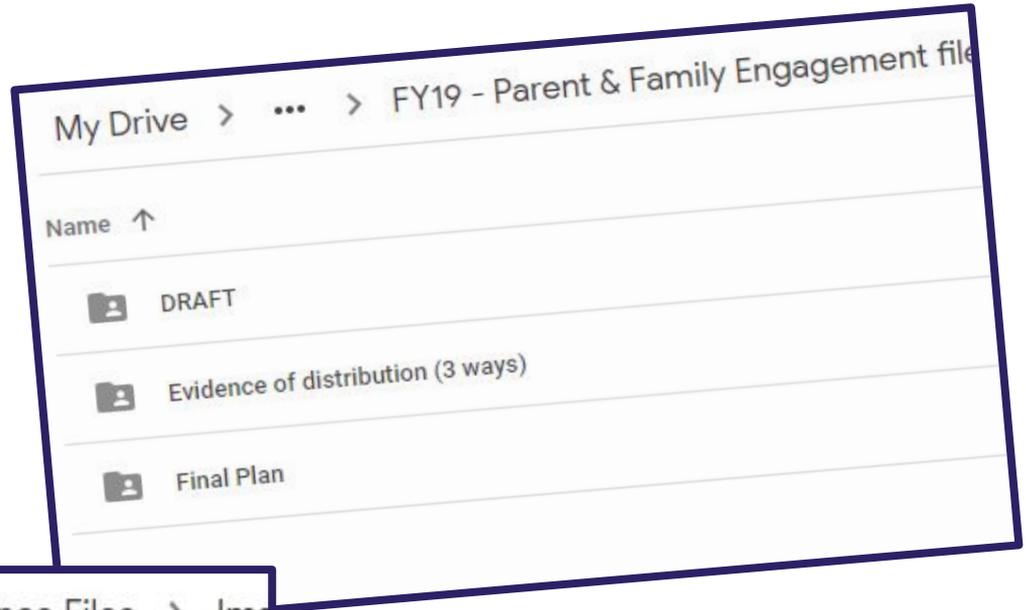


# Providing Technical Support to Multiple Schools



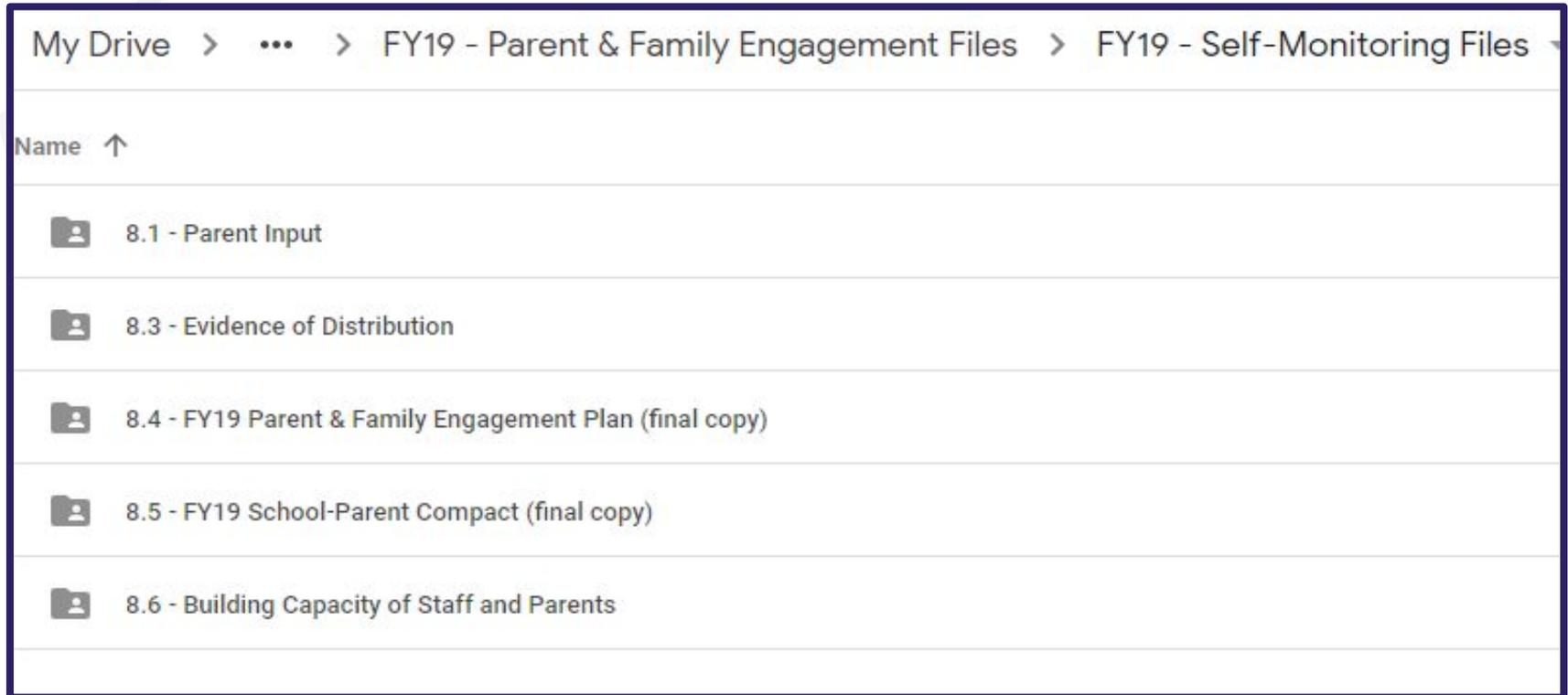
**Weekly emails and group chats can also be used to provide evidence that you provide Technical assistance to ALL schools.**

# Reviewing and Approving Required Program Documents



## Compliance Documentation Correspondence Form

# Self-Monitoring & Cross-Functional Monitoring



Works for both [Desktop](#) and On-Site Monitoring

2015-  
2016

Collectively, MILTs began to experiment with Google Drive for submitting Title I Documentation.

**STORMING**

2016-  
2017

Full Program Cohesion: PIPs, LILTs, & MILTs were trained on OneDrive and began using it consistently.

**FORMING**

2017-  
2018

Continued OneDrive with some difficulty.

**NORMING**

2018-  
2019

All PIPs, LILTs, & MILTs switched to Google Drive.

**PERFORMING**

# Challenges



# OneDrive vs. Google Drive

OneDrive

Files > FY18 - Parent & ... > FY18 - Imaginati... > FY18 - School level Parent & Family

Name	Modified	Modified By	File Size
Annual Evaluation (Spring)	About a minute ago	Matthews, Sheryl	
Annual Title I Meeting	About a minute ago	Matthews, Sheryl	
Building Parent and Family Cap...	About a minute ago	Matthews, Sheryl	
Building Staff Capacity	About a minute ago	Matthews, Sheryl	
FY18 - Parent Input Meeting (Sp...	About a minute ago	Matthews, Sheryl	
FY19 - Parent Input Meeting (Sp...	About a minute ago	Matthews, Sheryl	
Monitoring Support	About a minute ago	Matthews, Sheryl	
Monthly Calendar of Events	About a minute ago	Matthews, Sheryl	
Parent & Family Engagement Pl...	About a minute ago	Matthews, Sheryl	
Parent Input Meeting (Fall 17)	About a minute ago	Matthews, Sheryl	
Parent's Right to Know Notificat...	About a minute ago	Matthews, Sheryl	
School-Parent Compact	About a minute ago	Matthews, Sheryl	
Weekly PIP Schedules	About a minute ago	Matthews, Sheryl	

Google Drive

- My Drive > FY19 - Title I School Compliance Files > Imagination Middle School
- Annual Title I Meeting
  - Building Parent & Family Capacity (Workshops)
  - Building Staff Capacity Trainings
  - FY18 - Annual Evaluation Results
  - FY19 - Annual Evaluation Results
  - FY19 - Self-Monitoring Files
  - Monthly Calendars
  - Parent & Family Engagement Plan
  - Parent Input Meeting - Fall 2018
  - School-Parent Compact
  - Self-Monitoring
  - Spring 2018 Input Meeting
  - Spring 2019 Input Meeting
  - Weekly PIP Schedule

**Thank you for attending our session. We hope you enjoy the rest of GCEL.**

